

# RURAL WATER DISTRICT #6 May 12<sup>th</sup> 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

## AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday May 12, 2025, at 7:00 pm at the office address listed above.

### I. PROCEDURAL ITEMS:

#### A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:02 PM

#### B. Recording of Board Members Present or Absent.

PRESENT	ABSENT	MEMBER
X		<u>JAMES FULK</u>
X		<u>BRAD JEFFERS</u>
X		<u>BECKY CAMPBELL</u>
X		<u>MEL BAKER</u>
X		<u>CASS CAGLE</u>

#### C. Recognition of Visitors.

<b>Max Harris</b>	

### II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

COMMENTS
<b>Becky Campbell Motioned to move to executive session James Fulk second Brad Jeffers, Mel Baker and Cass Cagle approved</b>

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## III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

A. Approval of minutes of the April 14<sup>th</sup> monthly meeting.

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

B. Approval of Financial Reports for April 30, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

# RURAL WATER DISTRICT #6 May 12<sup>th</sup> 2025 BOARD MEETING

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- C. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

- D. Discuss and possible action on benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board, will also be presented with this agenda item.

- i. TAP# 887 Ray Stuessy is requesting a 1” meter at 23667 E 720 Rd

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS
<b>Tap approved contingent on payment</b>

# RURAL WATER DISTRICT #6 May 12<sup>th</sup> 2025 BOARD MEETING

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ii. Tap# 882 Ramey Helms is requesting a ¾" meter at 2050ft E of 240 Rd

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Table to next meeting</u>
<b>2<sup>ND</sup> BY</b> <u>Becky Campbell</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

iii. Tap# 882 Ramey Helms is requesting a ¾" meter at 2050ft E of 240 Rd

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Table to next meeting</u>
<b>2<sup>ND</sup> BY</b> <u>Becky Campbell</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

# RURAL WATER DISTRICT #6 May 12<sup>th</sup> 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

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E. Discuss and possible action on approval of new records request policy and forms.

**MOTION MADE BY Cass Cagle TO Move to next months meeting**  
**2<sup>ND</sup> BY Becky Campbell**

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

F. Discuss and possible action on approval of a disconnect policy.

**MOTION MADE BY Becky Campbell TO Move to next months meeting**  
**2<sup>ND</sup> BY James Fulk**

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

# RURAL WATER DISTRICT #6 May 12<sup>th</sup> 2025 BOARD MEETING

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G. Discuss and possible action on approval of a payment arrangement policy.

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Not have payment arrangement policy</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

H. Discuss and possible action on approval of property, crime, auto and general liability insurance.

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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2219 W HWY 51

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I. Discuss and possible action on cyber security coverage.

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

IV.

NEW BUSINESS

Business not known at the time agenda was posted.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

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## V. EXECUTIVE SESSION

- A. The Board will conduct an executive session with its legal counsel pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(4) concerning pending investigations by legal counsel relative to claims by the District against the City of Wagoner and the Wagoner Public Works Authority. Legal counsel has advised the Board that disclosure to third parties of the report to be made by legal counsel to the Board during executive session would seriously impair the ability of the Board and its legal counsel to process claims and/or conduct the continuing investigation into the claims and potential or pending litigation.

**MOTION MADE BY James Fulk To Enter Executive Session @ 7:03 pm**  
**2<sup>ND</sup> BY Becky Campbell**

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

**MOTION MADE BY Mel Baker To Come Out of Executive Session At: 7:59pm**  
**2<sup>ND</sup> BY Becky Campbell**

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS



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## VI. ADJOURNMENT

<b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>To Adjourn at</b> <u>9:14 pm</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

<b>VOTE</b>			
<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>MEMBER</b>
<b>X</b>			<u><b>JAMES FULK</b></u>
<b>X</b>			<u><b>BRAD JEFFERS</b></u>
<b>X</b>			<u><b>BECKY CAMPBELL</b></u>
<b>X</b>			<u><b>MEL BAKER</b></u>
<b>X</b>			<u><b>CASS CAGLE</b></u>

<b>COMMENTS</b>