

RURAL WATER DISTRICT #6 April 14th 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday April 14, 2025, at 7:00 pm at the office address listed above.

I. PROCEDURAL ITEMS:

A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:00 PM

B. Recording of Board Members Present or Absent.

PRESENT	ABSENT	MEMBER
X		<u>JAMES FULK</u>
X		<u>BRAD JEFFERS</u>
X		<u>BECKY CAMPBELL</u>
X		<u>MEL BAKER</u>
X		<u>CASS CAGLE</u>

C. Recognition of Visitors.

II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

COMMENTS

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III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

A. Approval of minutes of the March 10th monthly meeting.

MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u>
2ND BY <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

B. Approval of Financial Reports for March 31, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

MOTION MADE BY <u>Cass Cagle</u> TO <u>Approve</u>
2ND BY <u>Becky Campbell</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

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- C. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

MOTION MADE BY <u>Becky Campbell</u> TO <u>Approve</u>
2ND BY <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

- D. Discuss and possible action on benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board, will also be presented with this agenda item.
- i. TAP# 888 Ben Stone is requesting a ¾" meter at 26018 E. 760 Rd

MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u>
2ND BY <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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- ii. Tap# 889 Doug Johnson is requesting a ¾” meter at 26071 E 731 Rd

MOTION MADE BY Becky Campbell **TO** Approve
2ND BY James Fulk

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

- iii. Tap# 890 Seth Stephens is requesting a ¾” meter at 23540 E 720 Rd

MOTION MADE BY James Fulk **TO** Approve
2ND BY Cass Cagle

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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E. Discuss and possible action on approval of the cell phone allowance for Dannie Merrell

MOTION MADE BY Becky Campbell TO Approve

2ND BY Mel Baker

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

Approved \$30.00 a month stipend for cell phone retro paid back to full time hire date 9/9/24

F. Discuss and possible action on approval for mileage allowance for Leesa Cluff.

MOTION MADE BY Becky Campbell TO Approve

2ND BY Cass Cagle

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

Any business travel at .70 a mile subject to change each year according to federal milage rate.

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G. Discuss and possible action on approval of Sequoyah and Diamond Maps interfacing.

MOTION MADE BY <u>James Fulk</u> TO <u>Approve</u>
2ND BY <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

H. Discuss and possible action on approval of Sequoyah backup and disaster program.

MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u>
2ND BY <u>Becky Campbell</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS
Approval if program is \$120.00 a year.

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I. Brian Freeman to discuss late charge.

MOTION MADE BY _____ TO <u>No Action</u>
2ND BY _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

IV.

NEW BUSINESS

Business not known at the time agenda was posted.

MOTION MADE BY _____ TO <u>No Action</u>
2ND BY _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

AUTHORIZEING INITIALS _____

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V. ADJOURNMENT

MOTION MADE BY <u>Becky Campbell</u> To Adjourn at <u>7:48 pm</u>
2 ND BY <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
X			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS