

RURAL WATER DISTRICT #6 March 10th 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday March 10, 2025, at 7:00 pm at the office address listed above.

I. PROCEDURAL ITEMS:

A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:01 PM

B. Recording of Board Members Present or Absent.

| PRESENT | ABSENT | MEMBER |
|---------|--------|-----------------------|
| X | | <u>JAMES FULK</u> |
| X | | <u>BRAD JEFFERS</u> |
| X | | <u>BECKY CAMPBELL</u> |
| X | | <u>MEL BAKER</u> |
| X | | <u>CASS CAGLE</u> |

C. Recognition of Visitors.

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II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

| COMMENTS |
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III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

A. Approval of minutes of the February 10th monthly meeting.

| |
|---|
| MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u> |
| 2ND BY <u>James Fulk</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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B. Approval of Monthly Operations Report for February 2025. Motion for action to be voted on as required.

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| MOTION MADE BY <u>Becky Campbell</u> TO <u>Approve</u> |
| 2ND BY <u>Mel Baker</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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C. Approval of Financial Reports for February 28, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

MOTION MADE BY Cass Cagle TO Approve

2ND BY Becky Campbell

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

COMMENTS

- D. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

MOTION MADE BY Becky Campbell TO Approve

2ND BY Mel Baker

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

COMMENTS

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E. Approval of the April 17, 2025 Annual Meeting Agenda

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| MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u> |
| 2ND BY <u>Becky Campbell</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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| Motion made by Becky Campbell to move item G and move item F to last 2 nd by Cass Cagle |
| All in favor. |

F. Discuss and possible action on approval of the 2025 Budget

| |
|---|
| MOTION MADE BY <u>Mel Baker</u> TO <u>Approve As Proposed</u> |
| 2ND BY <u>Becky Campbell</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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G. Discuss and possible action on lease or purchase of credit card machine.

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|---|
| MOTION MADE BY _____ TO <u>No Action</u> |
| 2ND BY _____ |

| VOTE | | | |
|------|----|---------|------------------------------|
| YES | NO | ABSTAIN | MEMBER |
| | | | <u>JAMES FULK</u> |
| | | | <u>BRAD JEFFERS</u> |
| | | | <u>BECKY CAMPBELL</u> |
| | | | <u>MEL BAKER</u> |
| | | | <u>CASS CAGLE</u> |

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| COMMENTS |
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H. Discuss and possible action on applying for Rural Infrastructure Grant for the purchase of skid steer, dump trailer and generator.

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| MOTION MADE BY <u>Becky Campbell</u> TO <u>Approve</u> |
| 2ND BY <u>Cass Cagle</u> |

| VOTE | | | |
|----------|----|---------|------------------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

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| COMMENTS |
| Approved to submit the quotes pending the chairman signs off on them. |
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I. Discuss and possible action for the chairman to sign the Rural Infrastructure Grant award agreement if approved.

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| MOTION MADE BY <u>Becky Campbell</u> TO <u>Approve</u> |
| 2ND BY <u>Cass Cagle</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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IV.

NEW BUSINESS

Business not known at the time agenda was posted.

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| MOTION MADE BY _____ TO <u>No Action</u> |
| 2ND BY _____ |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| | | | <u>JAMES FULK</u> |
| | | | <u>BRAD JEFFERS</u> |
| | | | <u>BECKY CAMPBELL</u> |
| | | | <u>MEL BAKER</u> |
| | | | <u>CASS CAGLE</u> |

| COMMENTS |
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| MOTION MADE BY _____ To <u>Enter Executive Session</u> @ _____ pm |
| 2ND BY <u>Cass Cagle</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| | | | <u>JAMES FULK</u> |
| | | | <u>BRAD JEFFERS</u> |
| | | | <u>BECKY CAMPBELL</u> |
| | | | <u>MEL BAKER</u> |
| | | | <u>CASS CAGLE</u> |

| COMMENTS |
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|---|
| MOTION MADE BY _____ To Come Out of Executive Session At: _____ pm |
| 2ND BY _____ |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| | | | <u>JAMES FULK</u> |
| | | | <u>BRAD JEFFERS</u> |
| | | | <u>BECKY CAMPBELL</u> |
| | | | <u>MEL BAKER</u> |
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V. ADJOURNMENT

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|--|
| MOTION MADE BY <u>Becky Campbell</u> To Adjourn at <u>10:03 pm</u> |
| 2 ND BY <u>James Fulk</u> |

| VOTE | | | |
|------|----|---------|-----------------------|
| YES | NO | ABSTAIN | MEMBER |
| X | | | <u>JAMES FULK</u> |
| X | | | <u>BRAD JEFFERS</u> |
| X | | | <u>BECKY CAMPBELL</u> |
| X | | | <u>MEL BAKER</u> |
| X | | | <u>CASS CAGLE</u> |

| COMMENTS |
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