

**AGENDA MINUTES**

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday February 10, 2025, at 7:00 pm at the office address listed above.

**I. PROCEDURAL ITEMS:**

A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:00 PM

B. Recording of Board Members Present or Absent.

PRESENT	ABSENT	MEMBER
X		<u>JAMES FULK</u>
X		<u>BRAD JEFFERS</u>
	X	<u>BECKY CAMPBELL</u>
X		<u>MEL BAKER</u>
X		<u>CASS CAGLE</u>

C. Recognition of Visitors.

<b>Max Harris</b>	

**II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:**

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

COMMENTS
<b>Motion made by Cass Cagle Mel Baker 2<sup>nd</sup> the motion to move to section O</b>

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2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

**III. ACTION ITEMS:**

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

A. Approval of minutes of the January 13<sup>th</sup> monthly meeting.

<b>MOTION MADE BY</b> <u>James Fulk</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

<b>COMMENTS</b>

B. Approval of Monthly Operations Report for January 2025. Motion for action to be voted on as required.

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

<b>COMMENTS</b>

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C. Approval of Financial Reports for January 31, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

<b>MOTION MADE BY</b> <u>    Mel Baker    </u> <b>TO</b> <u>    Approve    </u>
<b>2<sup>ND</sup> BY</b> <u>    Cass Cagle    </u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

<b>COMMENTS</b>

D. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

<b>MOTION MADE BY</b> <u>    James Fulk    </u> <b>TO</b> <u>    Approve    </u>
<b>2<sup>ND</sup> BY</b> <u>    Mel Baker    </u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

<b>COMMENTS</b>

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- E. Discuss and possible action on benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board, will also be presented with this agenda item.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

- F. Discuss actions to be taken regarding the past due benefits unit holder accounts.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>



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G. Construction Committee Report. Motion for action to be voted on as required.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

H. Discuss and possible action on approval of the 2025 Budget

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>see comments</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
<b>X</b>			<u>JAMES FULK</u>
<b>X</b>			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
<b>X</b>			<u>MEL BAKER</u>
<b>X</b>			<u>CASS CAGLE</u>

<b>COMMENTS</b>
<b>Move discussion and possible action of the 2025 budget to the next board meeting March 10, 2025</b>

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I. Discuss and possible action on lease or purchase of credit card machine.

<b>MOTION MADE BY</b> <u>    Mel Baker    </u> <b>TO</b> <u>    See Comments    </u>
<b>2<sup>ND</sup> BY</b> <u>    Cass Cagle    </u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS
<b>Approved model PAX A80 pending contract information</b>

J. Discuss and possible action on applying for Rural Infrastructure Grant for the purchase of system supplies/equipment.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>    No Action    </u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

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K. Discuss and possible action for the chairman to sign the Rural Infrastructure Grant award agreement if approved.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

L. Discuss and possible action on joining SOONERWARN wastewater agency response network.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

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M. Discuss and possible action on hiring Cam Tech for information technology services.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

N. Consider, discuss, and vote whether to approve and ratify all prior discussions and authorizations to file suit against Wagoner and the Wagoner Public Works Authority and all actions taken thereafter concerning the lawsuit.

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
<b>X</b>			<u>JAMES FULK</u>
<b>X</b>			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
<b>X</b>			<u>MEL BAKER</u>
<b>X</b>			<u>CASS CAGLE</u>

<b>COMMENTS</b>
Approval was made to ratify all prior discussions and authorizations filed against Wagoner and the Wagoner Public Works Authority and all actions taken thereafter concerning the lawsuit.



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O. Consider, discuss, and vote whether to appoint and/or re-appoint Board members.

<b>MOTION MADE BY</b> <u>    Cass Cagle    </u> <b>TO</b> <u>    Approved    </u>
<b>2<sup>ND</sup> BY</b> <u>    Mel Baker    </u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS
<b>Cass Cagle made a motion to re-appoint all board members James Fulk 2<sup>nd</sup> the motion</b>

**IV. OLD BUSINESS**

Unfinished business from previous board meeting.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>    No Action    </u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

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PHONE: 918-485-4195

V.

## NEW BUSINESS

Business not known at the time agenda was posted.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

<b>COMMENTS</b>

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>To</b> <u>Enter Executive Session @ 7:55 pm</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

<b>COMMENTS</b>

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<b>MOTION MADE BY</b> <u>  Mel Baker  </u> <b>To Come Out of Executive Session At:</b> <u>  8:06 pm  </u>
<b>2<sup>ND</sup> BY</b> <u>  James Fulk  </u>

<b>VOTE</b>			
<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>MEMBER</b>
<b>X</b>			<b><u>JAMES FULK</u></b>
<b>X</b>			<b><u>BRAD JEFFERS</u></b>
			<b><u>BECKY CAMPBELL</u></b>
<b>X</b>			<b><u>MEL BAKER</u></b>
<b>X</b>			<b><u>CASS CAGLE</u></b>

<b>COMMENTS</b>

**VI. ADJOURNMENT**

<b>MOTION MADE BY</b> <u>  Cass Cagle  </u> <b>To Adjourn at</b> <u>  8:09pm  </u>
<b>2<sup>ND</sup> BY</b> <u>  Mel Baker  </u>

<b>VOTE</b>			
<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>MEMBER</b>
<b>X</b>			<b><u>JAMES FULK</u></b>
<b>X</b>			<b><u>BRAD JEFFERS</u></b>
			<b><u>BECKY CAMPBELL</u></b>
<b>X</b>			<b><u>MEL BAKER</u></b>
<b>X</b>			<b><u>CASS CAGLE</u></b>

<b>COMMENTS</b>

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WAGONER, OK 74467

PHONE: 918-485-4195