

# RURAL WATER DISTRICT #6 December 8<sup>th</sup> 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

## AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday December 8th, 2025, at 7:00 pm at the office address listed above.

### I. PROCEDURAL ITEMS:

#### A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:04 PM

#### B. Recording of Board Members Present or Absent.

PRESENT	ABSENT	MEMBER
	X	<u>JAMES FULK</u>
X		<u>BRAD JEFFERS</u>
	X	<u>BECKY CAMPBELL</u>
X		<u>MEL BAKER</u>
X		<u>CASS CAGLE</u>

#### C. Recognition of Visitors.

None	

### II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- Time allotted for the item shall be 10 minutes.
- Visitors shall state their name and purpose to address the board.
- The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- The Board shall take comments under advisement.
- The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

COMMENTS
No Action

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## III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

### A. Approval of minutes of the November 10<sup>th</sup> monthly meeting.

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

### B. Approval of minutes of the November 14<sup>th</sup> special meeting.

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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## C. Approval of Financial Reports for November 30, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

<b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

## D. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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E. Discuss and possible action on approval of the right of way easement form

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

F. Discuss and possible action on approval of the updated Application for water service & water purchasers' agreement.

<b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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G. Discuss Mitchell Tower right away.

<b>MOTION MADE BY _____ TO <u>No Action</u></b>
<b>2<sup>ND</sup> BY _____</b>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

H. Discuss employee goals

<b>MOTION MADE BY _____ TO <u>No Action</u></b>
<b>2<sup>ND</sup> BY _____</b>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS
<b>Reviewed and discussed employee goals</b>

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## IV. ADJOURNMENT

<b>MOTION MADE BY <u>Mel Baker</u> To Adjourn at <u>8:40 pm</u></b>
<b>2<sup>ND</sup> BY <u>Cass Cagle</u></b>

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
X			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS